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| --- | --- | --- | --- | --- | --- | --- |
| Company Name Here  Project Name Here  Project Weekly Status Report  From 000- To 000   |  |  | | --- | --- | | **Principal Investigator:** |  | |  | |  | | | |
| **Step 1** | Objective/Expected Outcome in Measurable Terms | **Objective 1:** |
| **Step 2** | Anticipated Results (Criteria for Success or Evidence of Completion) |  |
| **Step 3** | Measure Performance on Objective/Expected Outcome | Direct Measure(s): |
| Indirect Measure(s): |
| **Step 4** | Results/Outcomes for this Reporting Period (Quantitative and Qualitative Data) |  |
| **Step 5** | Improvement Plan Based on Assessment Results (based on Step 4 findings) |  |
| **Step 6** | Changes or Improvements Resulting from the Improvement Plan (based on Step 5) |  |