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| Company Name HereProject Name HereProject Weekly Status ReportFrom 000- To 000

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| **Principal Investigator:**  |  |
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| **Step 1** | Objective/Expected Outcome in Measurable Terms | **Objective 1:** |
| **Step 2** | Anticipated Results (Criteria for Success or Evidence of Completion) |  |
| **Step 3** | Measure Performance on Objective/Expected Outcome | Direct Measure(s): |
| Indirect Measure(s): |
| **Step 4** | Results/Outcomes for this Reporting Period (Quantitative and Qualitative Data) |  |
| **Step 5** | Improvement Plan Based on Assessment Results (based on Step 4 findings) |  |
| **Step 6** | Changes or Improvements Resulting from the Improvement Plan (based on Step 5) |  |