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|  | MEGA PROJECT PLAN | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  |  | EQUIPMENT PROCUREMENT | | | | | |  |  |  | RESOURCE ALLOCATION | | | | | |  |  |  | SITE PREP & SAFETY CHECK | | | | | |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  | W1 | | - | W6 |  | Mar 3 - Apr 11, 2025 |  |  |  | W1 | | - | W3 |  | Mar 3 - Mar 21, 2025 |  |  |  | W1 | | - | W4 |  | Mar 3 - Mar 28, 2025 |  |  |
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|  |  | Marketing team | | | | | |  |  |  | Project Management Team | | | | | |  |  |  | Safety and Compliance Team | | | | | |  |  |
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|  |  | 01 |  |  | Source, order, and procure all necessary equipment. Coordinate delivery schedules and verify that all equipment meets required specifications. | | |  |  |  | 02 |  |  | Define the project scope, allocate necessary resources, and set timelines. Identify stakeholders and set up initial meetings for project kick-off. | | |  |  |  | 03 |  |  | Conduct site inspections, ensure compliance with all safety regulations, and prepare the site for installation of new manufacturing equipment. | | |  |  |
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|  |  | INSTALL MANUFACTURING LINE | | | | | |  |  |  | SYSTEM INTEGRATION | | | | | |  |  |  | STAFF TRAINING | | | | | |  |  |
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|  |  | W7 | | - | W11 |  | Apr 14 - May 23, 2025 |  |  |  | W12 | | - | W16 |  | May 26 - Jun 27, 2025 |  |  |  | W14 | | - | W16 |  | Jun 9 - Jun 27, 2025 |  |  |
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|  |  | Engineering Team | | | | | |  |  |  | IT and Automation Team | | | | | |  |  |  | Training Team | | | | | |  |  |
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|  |  | 04 |  |  | Install the new manufacturing line equipment, ensure correct setup, and conduct initial testing to confirm functionality and performance. Perform SAT. | | |  |  |  | 05 |  |  | Integrate new equipment with existing systems, perform software updates, and conduct comprehensive testing to ensure seamless operation. | | |  |  |  | 06 |  |  | Train staff on operating new equipment, ensure certification, and provide ongoing support to address any operational questions or concerns. | | |  |  |
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|  |  | QUALITY ASSURANCE | | | | | |  |  |  | PILOT PRODUCTION RUN | | | | | |  |  |  | FULL PRODUCTION LAUNCH | | | | | |  |  |
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|  |  | W17 | | - | W18 |  | Jun 30 - Jul 11, 2025 |  |  |  | W19 | | - | W20 |  | Jul 14 - Jul 25, 2025 |  |  |  | W21 | | - | W22 |  | Jul 28 - Aug 8, 2025 |  |  |
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|  |  | Quality Control Team | | | | | |  |  |  | Production Team | | | | | |  |  |  | Operations Team | | | | | |  |  |
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|  |  | 07 |  |  | Implement quality control measures, conduct thorough inspections, and ensure all processes comply with industry standards and regulations. | | |  |  |  | 08 |  |  | Conduct a pilot production run, closely monitor performance, and make necessary adjustments to optimize the manufacturing process. | | |  |  |  | 09 |  |  | Launch full production, closely monitor output, and ensure smooth operation of the new manufacturing line to meet production targets. Technologists to write reports. | | |  |  |
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